

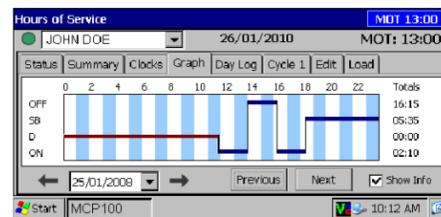


## Canadian Hours of Service MOT Quick Reference Card For use with the Mobile Computing Platform 100 (MCP100)

### About Canadian Hours of Service

Hours of Service (HOS) produces electronic driver logs that are fully compliant with Hours of Service regulations. When you request to see a driver's logs, you can expect the driver to hand you a portable display unit and this quick reference card. You can view log data in a graph view and a detailed view.

#### Graph



#### Day Log Details

Status	Start	Duration	Location
OFF	20:14	03h 46m	Devon, AB (???)
D	15:58	04h 16m	Devon, AB
OFF	15:29	00h 29m	Devon, AB
ON	15:24	00h 05m	Devon, AB

**Note:** Drivers are responsible for verifying the accuracy of their logs. Drivers cannot edit driving time on their electronic logs.

### Functional Overview

**HOS supports three rule sets:** U.S., Canada Main, and Canada North. Rule sets *don't* automatically change when crossing the US/Canadian border. The driver changes to a different rule set by opening the **Clocks** tab, tapping **Regions**, and selecting it.

- **The top line** is always visible and shows the driver's name and status: A dot preceding the name indicates the driver's current status:
  - indicates the active driver; ○ indicates the inactive driver.
- To view a team driver, tap the drop-down list. You also see the current date and remaining time before an Hours of Service violation (MOT = Canadian rules; DOT = U.S.).
- The date is the MOT Day. Example: You see the prior calendar date if the driver's start time is 6 AM and it is currently 3 AM. You can also see the remaining time before an Hours of Service violation. Regulations change above 60° N, and clocks reflect this change.

**The tabs are dynamic.** The labels change to reflect each activity the driver performs by tapping a button on a tab.

**Status tab** provides a quick view of the driver's current status.

**Summary tab** shows progress bars that summarize the driver's remaining time before violating an Hours of Service rule. These bars reflect the current rule set.

**Clocks tab** displays the remaining times for the driver according to the rule sets.

**Graph tab** provides a visual display of the driver's duty statuses over a 24 hour period. You can also view a graph for each day in the driver's most recent duty cycle.

**Day Log tab** shows duty status details for the current day.

**Cycle 1 or 2 tab** supports two duty cycles for Canadian rules: 7-day or 14-day. For U.S. rules, the tab is either 8-Days or 7-Days, depending on the driver's cycle.

**Approve tab** shows only the records that the driver has not yet approved. Drivers are responsible for approving the accuracy of all records.

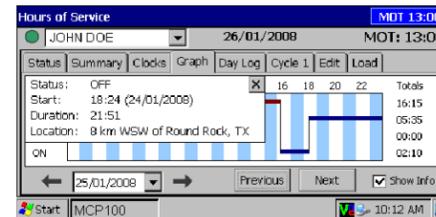
**Load tab** shows recent load information. The driver can also enter new load information.

### What's on the Graph Tab?

The **Graph** tab shows you a graph of each of the driver's activities over the past 24 hours. Each bar corresponds to a label preceding the graph.

You can tap the arrow key to page through previous days' data in the most recent duty cycle.

When you tap a status bar, a pop-up opens with details: the status, when it started, how long it lasted, and the geographic location of the vehicle when the activity started.



**Note:** An orange bar indicates that the duty status was collected during a system or sensor failure.

Drivers are instructed to keep paper logs during a system or sensor failure until a message is received indicating that the problem has been fixed.

### Want a Hard Copy of the Driver's Logs?

If you prefer to have a hard copy of the driver's logs, ask the driver to fax one to your office. Provide the fax number and your name and the driver can immediately send the request.

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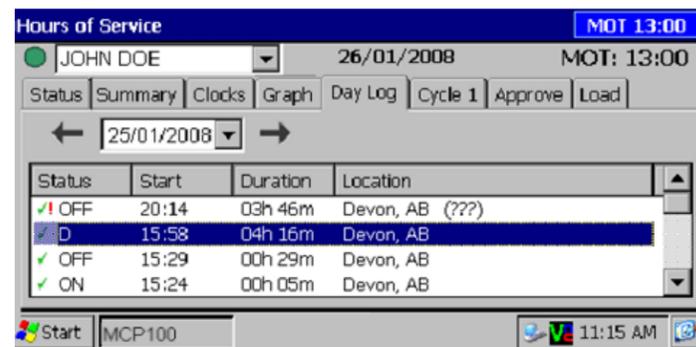


**Driver - Do not use while vehicle is in motion.**

**Use of display unit while driving will cause distraction and loss of vehicle control which may lead to serious injury or death.**

**What's on the Day Log Tab?**

You can tap the **Day Log** tab on the display to see details of the driver's duty status activities over the past 24 hours. The back arrow button allows you to scroll through the previous days in the driver's duty cycle.

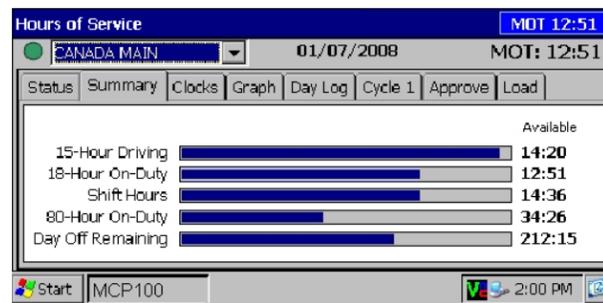


You see when each status began, how long it lasted, and the vehicle's location when the activity started.

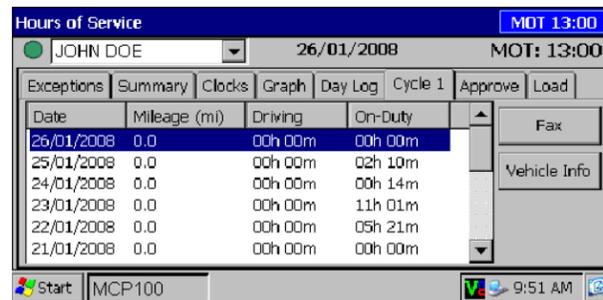
All start times reflect the time zone of the driver's home terminal.

- ✓ indicates an approved record.
- ! means there was a system or sensor failure at the time of this record. Drivers are instructed to keep paper logs in the event of a sensor or system failure. Upon receiving a notification that the problem is resolved, drivers can then resume using Hours of Service.

**Summary Tabs**



**Summary tab** shows at a glance how much time the driver has left before violating each of the Hours of Service rules.



**Cycle 1 or 2 tab** shows a summary of the driver's driving and on-duty times for the dates in the most recent duty cycle.

**WARNING** Driver - Do not use while vehicle is in motion. Use of display unit while driving will cause distraction and loss of vehicle control which may lead to serious injury or death.

**Navigating through Records**

Use the scroll bar on the **Day Log** and **Cycle** tabs to scroll vertically through the records. Use arrow keys on the **Day Log** tab to go to previous dates in the driver's duty cycle and to move forward to the current date. You cannot go to a date in the future.

