Hours of Service Driver Portal

The Hours of Service Driver portal allows drivers using the Qualcomm Hours of Service application to log onto a web site and download their Hours of Service logs. Drivers can log onto the Driver portal site with the same unique Driver ID and Password they use to log into the MCP on-board (Qualcomm unit). Drivers must log on and save their logs at least once every 6 months. All Hour of Service records are purged after 6 months.
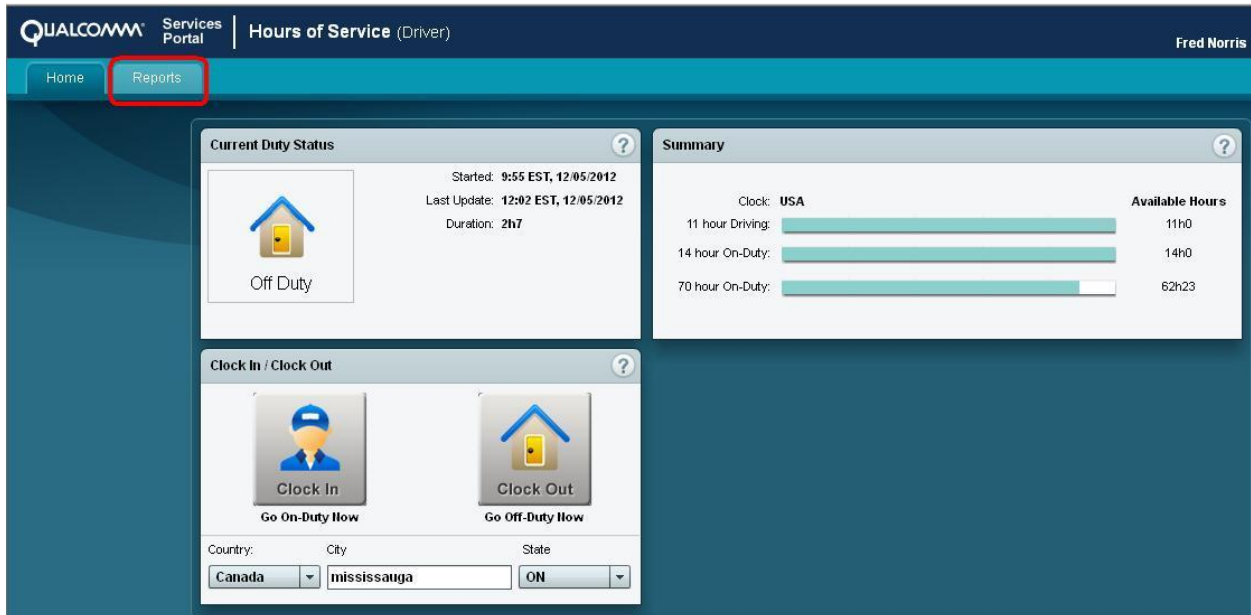
Link to the Hours of Service (Driver) - https://hosdriver.myshawtracking.ca/dhm/

1) Obtain the Direct URL link provided by your companies Hours of Service portal administrator. The link provided in this document is not the Direct link and will require you to enter your companies name. If you don't know what to enter here, contact your HOS portal administrator. We recommend you save this link to your browsers favourites menu.
2) Once you gain access to the site, you will be asked to enter in your log in credentials.
   a. You will be asked for the following:
      i. Company Name – if you do not know this, contact you HOS administrator
      ii. Driver ID – enter the same ID you use to log into the Qualcomm
      iii. Password - enter the same Password you use to log into the Qualcomm
      iv. Last Name – Your last name as it appears on the Qualcomm once you are logged in

Once logged in, you will now have access to printing or saving your Hours of Service Driver Logs. The Home tab will show you your current status. If your company allows it, you will have the option to Clock-in/Clock-out.

3) Click on the **Reports** Tab.

4) Enter in a date range and rule set, then click Run Report. Note: the computer must have Adobe Acrobat Reader to generate the report. If the report doesn't come up click the Adobe Acrobat Reader link.

5) You can now Print or Save the report to your computers hard drive.

Fred Norris
(Cycle 1)

Click here to save or print

Carrier:	Main Office:	Depot Location:	
Tracking Sales	ShawTracking Sales Demo account.	First Division	333 SomeStreet SomeCity, ON	
	2055 Flavelle Bld	H0H 0H0	
	Mississauga, ON		
	L5K 1Z8		
	HOS Demo Account		

11/30/2012   Start of Day: Midnight Eastern

Document(s):	Off Duty: 21h40
Trailer(s):	Sleeper Berth: 0h49
Tractor(s): STEMTRUCK, RICKI200	Driving:
Co-Driver(s):	On Duty Not Driving: 1h31
Edits: 1	Total Hours On Duty Today: 1h31
Sensor Failures: 4	Total Hours On Duty for Week: 1h31
Off-Duty Deferral: None	Distance Driven (km): 0

```
      00 01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 00
                        14h41                                      6h59
Fri                                                        42                      21h40 Off
11-30                                                                              00h49 Sleep
                                                   1h18                            00h00 Drive
                                                                                   01h31 On
```
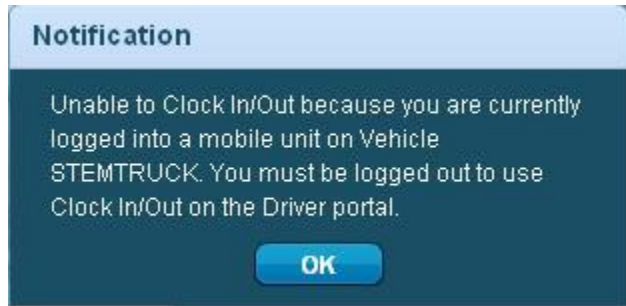
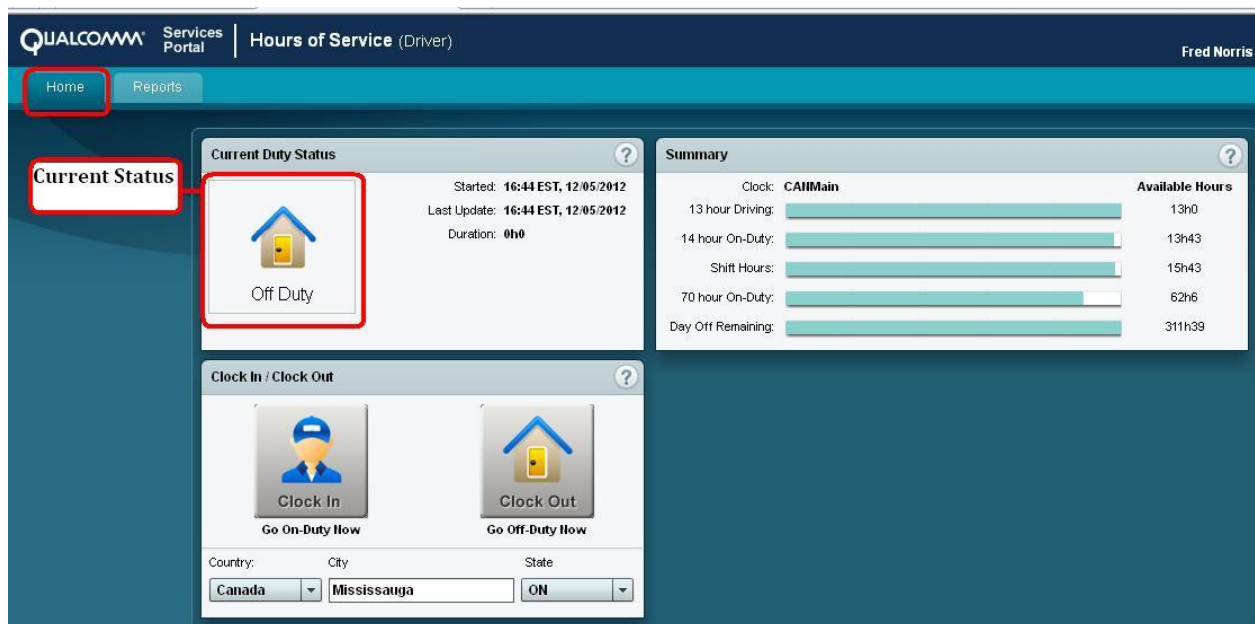| Start Time	Duration	Activity	Location	Flags*	Comments
00:00	14h41	Off-Duty	14 km SSW of Brampton, ON	E	e
[00:00]	[14h41]	[On-Duty]	[16 km SSW of Brampton, ON]	[C]	
14:41	0h13	On-Duty	16 km SSW of Brampton, ON		Fuel
14:54	0h07	Sleeper	16 km SSW of Brampton, ON	S	
15:01	1h18	On-Duty	16 km SSW of Brampton, ON	S	Unloading

Clock-in/Clock-out

Clock-in/Clock-out allows a driver to electronically log working on-duty hours. This is necessary if a driver cannot access a MCP but, they need to log on-duty time. If you do not see the Clock In/Clock Out option, talk to your HOS administrator.

Note – You must be logged out of the MCP to use this feature. If you are logged in and you try to Clock In, you will see this error message pop-up

1) Click the Home Tab.
2) Note your current duty status. If you are logged into you will not be able to use this feature.

3) Enter in your Country, City and Province or State.
4) To log On Duty time click the Clock In button.

5) At the end of your shift login to the Driver portal again and click Clock Out.

Browser Requirements

This application requires **Microsoft Internet Explorer 7, 8, or 9.**

This application does not support other browsers, and may not work correctly with them.

Scheduled Downtime

We periodically schedule downtime between 10:00 PM and 3:00 AM Pacific time.

Qualcomm provides its customers with reasonable notice of these scheduled downtimes.

Unscheduled Downtime

In extreme cases, QES may suspend the application to perform emergency repairs. In these cases we apologize for any inconvenience this may cause your company.